

Hoe plaats ik een magazijnaanvraag?

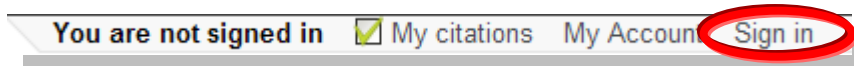
1. **Zoek** een document via de online catalogus **LIMO**: <http://limo.libis.be/>

The screenshot shows the LIMO search interface. On the left, there are three search criteria: 'Any' (dropdown), 'contains' (operator), and 'newton' (text input). Below this, another row shows 'Any' (dropdown), 'contains' (operator), and 'principia' (text input). A third row shows 'Any' (dropdown), 'contains' (operator), and an empty text input. On the right, there are four filter dropdowns: 'Publication Date: Any year', 'Material Type: All types', 'Language: Any language', and 'Search Scope: All Data'. At the bottom, there are three buttons: 'Simple Search', 'Clear', and 'Search'.

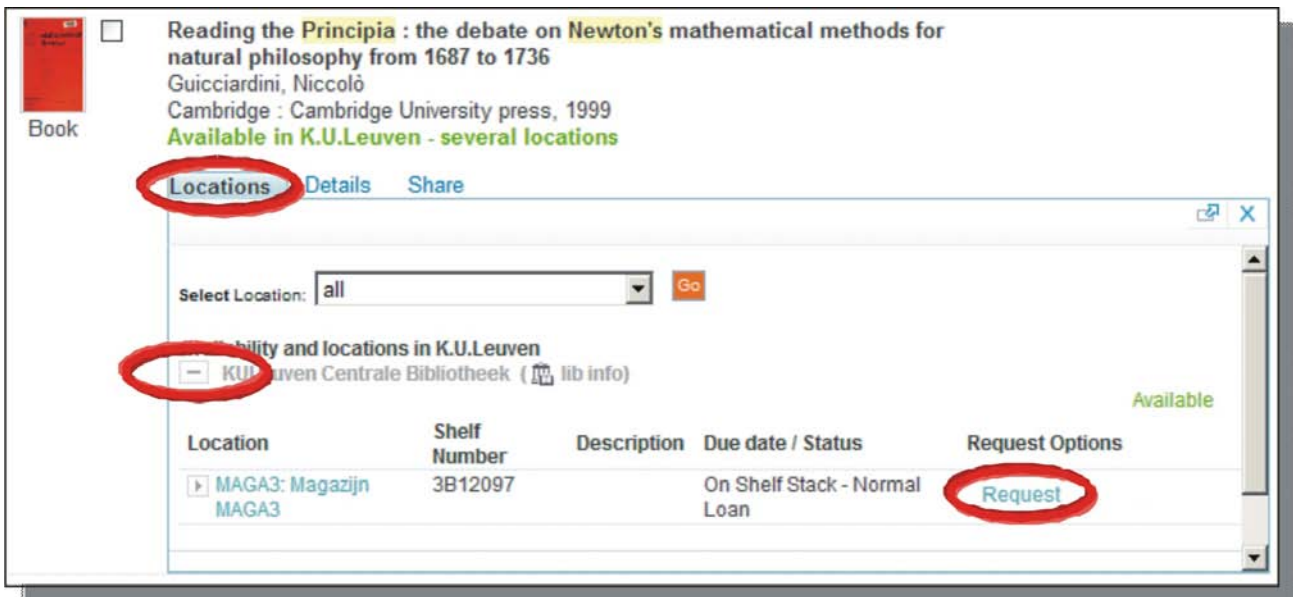
2. **Limiteer** de lijst tot papieren versies (boek of tijdschrift) via 'Print Copies'.

The screenshot shows the LIMO search results page. On the left, there are two filter sections: 'Limit My Results' and 'Refine My Results'. The 'Limit My Results' section has a red circle around the 'Print Copies' link, which is followed by '(23)'. Other links in this section include 'Peer Reviewed (2,222)', 'Full Text Online (1,891)', and 'Cited in WoS (114)'. The 'Refine My Results' section has several categories: 'Resource Type' (Articles: 2,219; Books: 490; Reviews: 451; Show 4 more), 'Creation Date' (Until 1958: 301; 1958 To 1971: 201; 1971 To 1984: 415; 1984 To 1997: 748; From 1997: 1,860), 'Creator' (Pourciau, B: 15; Nauenberg, M: 13; Newton, I: 10; Show 36 more), 'Topic' (Book reviews: 104; Isaac Newton: 28; Newton: 10; Show 29 more), and 'Language' (English: 2,176; EN: 94; English: 78). The main search results area shows '3,385 Results for All Data' sorted by 'Relevance'. The results list includes: 'Was Newton a Newtonian?(Issac Newton)(Book review)(Book Review) Science, August 15, 2003, Vol.301(5635), p.920(1) [Peer Reviewed Journal]'; 'Les Principia de Newton Blay, Michel Paris : PUF, 1995 Available in other institution Locations Details Share'; 'The optical papers of Isaac Newton Science, May 18, 1984, Vol.224, p.724(2) [Peer Reviewed Journal] No full text available Details Share'; 'Historical essay on the 1st publication of sir Isaac Newton's Principia Rigaud, Stephen Peter New York (N.Y.) : Johnson reprint, 1972 Available in K.U.Leuven Locations Details Share'; 'Newton and the money men.(Book review) Nature, Nov 5, 2009, Vol.461(7269), p.39(2) [Peer Reviewed Journal] Full text available on campus View online Details Share'; and 'Newton's Principia for the Common Reader Nature, August 3, 1995, Vol.376(6539), p.395(1) [Peer Reviewed Journal] Full text available on campus'.

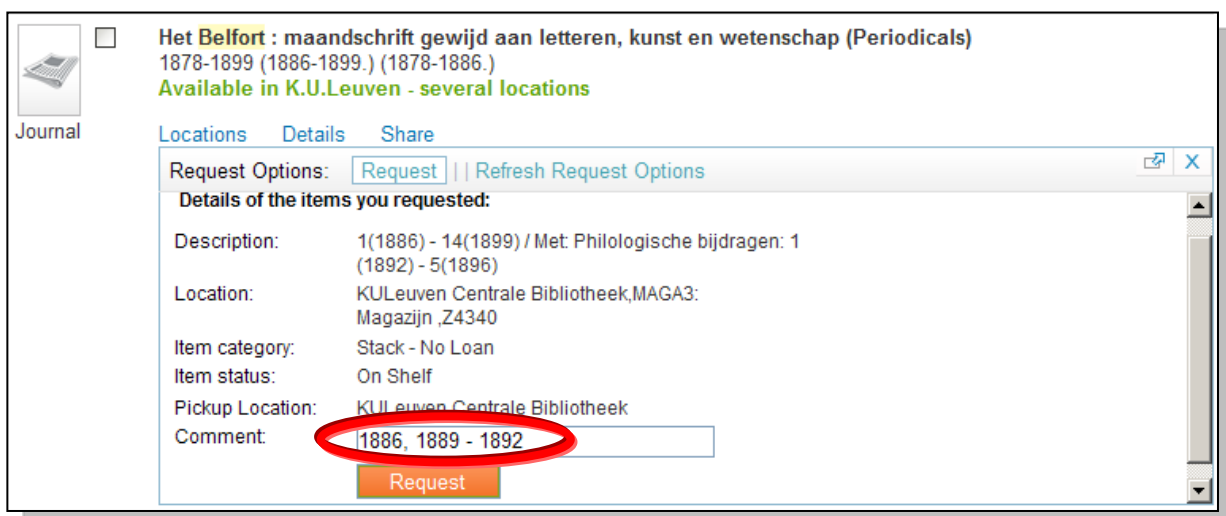
3. **Log in**, via 'Sign in' rechts bovenaan het scherm:



4. **Open** de 'Locations', selecteer KULEuven Centrale Bibliotheek en klik 'Request' om uw aanvraag te plaatsen.



5. Indien u een **tijdschrift** aanvraagt, specificeer welke jaargangen u nodig heeft in het 'comment' veld.
Indien u na 16u30 of op zaterdag een aanvraag plaatst, noteer in het 'comment' veld of u het dezelfde dag nog wil ophalen, vb. "Vandaag aub".



6. Levertijd bedraagt 45 minuten. Uw aanvraag blijft 7 dagen beschikbaar voor afhalen aan de balie in de Grote Leeszaal.