

How to make a stack request?

1. **Search** a document in the online catalogue LIMO: <http://limo.libis.be/>

The screenshot shows the LIMO search interface. On the left, there are three search criteria: 'Any' (dropdown), 'contains' (operator), and 'newton' (text input). Below this, another row shows 'Any' (dropdown), 'contains' (operator), and 'principia' (text input). A third row shows 'Any' (dropdown), 'contains' (operator), and an empty text input. On the right, there are four filter dropdowns: 'Publication Date: Any year', 'Material Type: All types', 'Language: Any language', and 'Search Scope: All Data'. At the bottom, there are three buttons: 'Simple Search', 'Clear', and 'Search'.

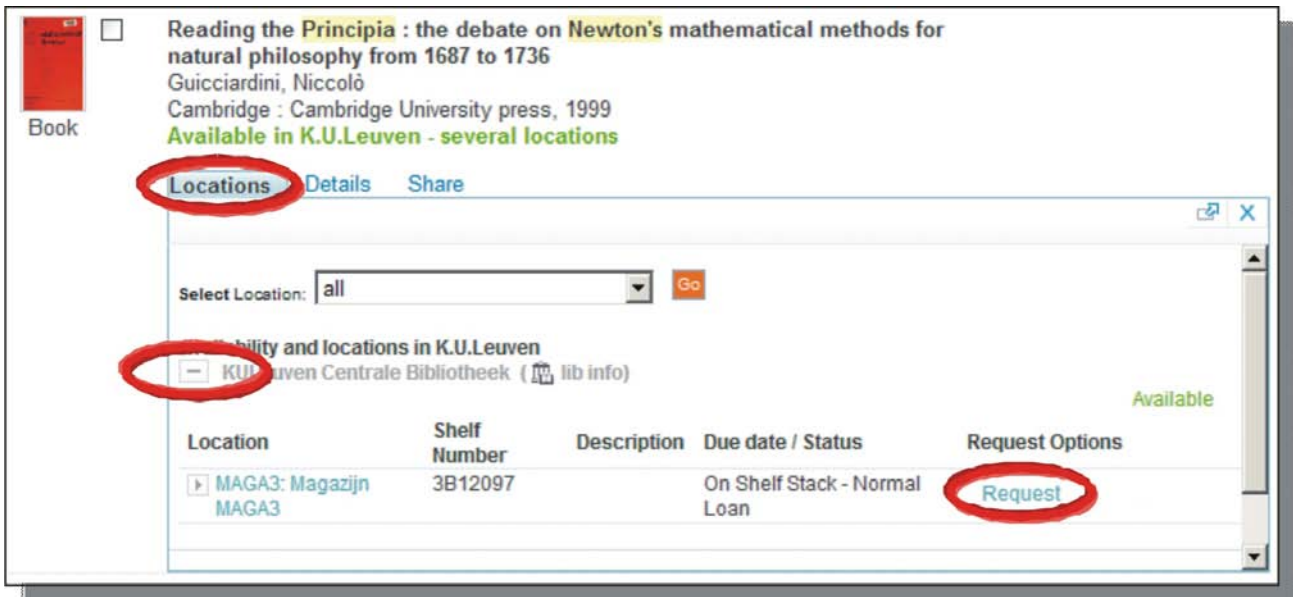
2. **Limit** the list to paper versions (book or journal) with 'Print Copies'.

The screenshot shows the LIMO search results page. On the left, there are two filter sections: 'Limit My Results' and 'Refine My Results'. The 'Limit My Results' section has a red circle around 'Print Copies' (23). The 'Refine My Results' section has several categories: 'Resource Type' (Articles: 2,219; Books: 490; Reviews: 451; Show 4 more), 'Creation Date' (Until 1958: 301; 1958 To 1971: 201; 1971 To 1984: 415; 1984 To 1997: 748; From 1997: 1,860), 'Creator' (Pourciau, B: 15; Nauenberg, M: 13; Newton, I: 10; Show 36 more), 'Topic' (Book reviews: 104; Isaac Newton: 28; Newton: 10; Show 29 more), and 'Language' (English: 2,176; EN: 94; English: 78). The main search results area shows '3,385 Results for All Data' sorted by 'Relevance'. The results list includes: 'Was Newton a Newtonian?(Issac Newton)(Book review)(Book Review) Science, August 15, 2003, Vol.301(5635), p.920(1) [Peer Reviewed Journal]'; 'Les Principia de Newton Blay, Michel Paris : PUF, 1995 Available in other institution'; 'The optical papers of Isaac Newton Science, May 18, 1984, Vol.224, p.724(2) [Peer Reviewed Journal] No full text available'; 'Historical essay on the 1st publication of sir Isaac Newton's Principia Rigaud, Stephen Peter New York (N.Y.) : Johnson reprint, 1972 Available in K.U.Leuven'; 'Newton and the money men.(Book review) Nature, Nov 5, 2009, Vol.461(7269), p.39(2) [Peer Reviewed Journal] Full text available on campus'; and 'Newton's Principia for the Common Reader Nature, August 3, 1995, Vol.376(6539), p.395(1) [Peer Reviewed Journal] Full text available on campus'.

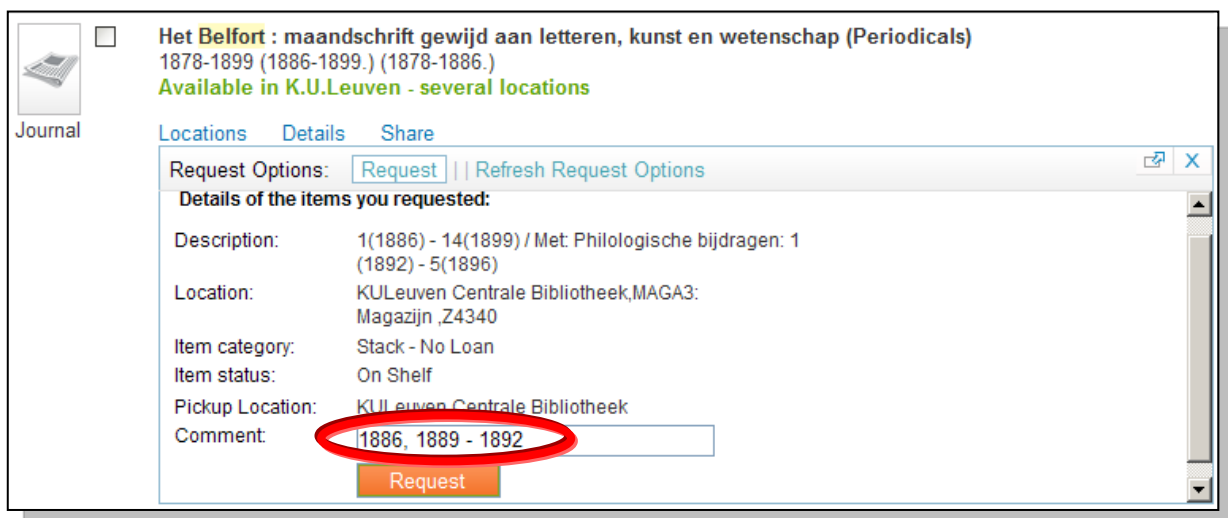
3. **Log in**, through 'Sign in' at the top right corner of the screen:



4. **Open 'Locations'**, select KULEuven Centrale Bibliotheek and click 'Request' to make your request.



5. When you request a **journal**, specify which volumes you need in the 'comment' field.
When you place a request after 16h30 or on Saturday, please specify in the 'comment' field if you will pick it up that same day, e.g. "Today, please".



6. Delivery time is 45 minutes. Your request stays 7 days available for pick up at the desk in the Main Reading Room.